

Relevant Documents for the Connection to OTTO Payments

Optional documents may be submitted directly. If required, they will otherwise be requested from you by OTTO Payments.

German Legal Forms

Legal form	Mandatory / optional	Document
All legal forms	Mandatory	Proof of account existence for debits
	Mandatory	Proof of account existence for payouts
	Mandatory	Power of attorney for application submission
Sole proprietorship	Mandatory	Business registration
Registered merchant (e.K.)	Mandatory	Business registration
General partnership (OHG)	Mandatory	Partnership agreement
Limited partnership (KG)	Mandatory	Partnership agreement
GmbH & Co. limited partnership (GmbH & Co. KG)	Mandatory	Partnership agreement
	Optional	Organizational chart of the company structure, in case of a multi-level structure
		List of shareholders of the general partner GmbH
		Articles of association of the general partner GmbH
Limited liability company (GmbH)	Optional	Organizational chart of the company structure, in case of a multi-level structure
Stock corporation (AG)	Mandatory	Articles of association
	Optional	Organizational chart of the company structure, in case of a multi-level structure
	Optional	Legally signed list of shareholders, if not listed

		on a stock exchange or only listed on an unregulated market
Partnership limited by shares (KGaA)	Mandatory	Articles of association
	Optional	Organizational chart of the company structure, in case of a multi-level structure
	Optional	Legally signed list of shareholders, if not listed on a stock exchange or only listed on an unregulated market
Civil law partnership (GbR)	Mandatory	Partnership agreement
	Mandatory	Business registration / business re-registration of all partners
Registered civil law partnership (eGbR)	Mandatory	Partnership agreement
	Mandatory	Business registration / business re-registration of all partners
European Company (SE)	Mandatory	Articles of association
	Optional	Organizational chart of the company structure, in case of a multi-level structure
	Optional	Legally signed list of shareholders, if not listed on a stock exchange or only listed on an unregulated market
Entrepreneurial company (limited liability) UG (haftungsbeschränkt)	Optional	Organizational chart of the company structure, in case of a multi-level structure
Entrepreneurial company (limited liability) & Co. KG UG (haftungsbeschränkt) & Co. KG	Mandatory	Partnership agreement
	Optional	Organizational chart of the company structure, in case of a multi-level structure
	Mandatory	Articles of association of GmbH & Co. KGaA

GmbH & Co. partnership limited by shares GmbH & Co. KGaA	Mandatory	Legally signed list of shareholders
	Optional	Organizational chart of the company structure, in case of a multi-level structure
BV & Co. KG	Mandatory	Partnership agreement of BV & Co. KG
	Optional	Organizational chart of the company structure, in case of a multi-level structure
	Mandatory	Commercial register excerpt for the BV
	Mandatory	List of shareholders of the BV
SE & Co. KG	Mandatory	Articles of association of the SE
	Mandatory	Partnership agreement of SE & Co. KG
	Optional	Organizational chart of the company structure, in case of a multi-level structure
	Optional	Legally signed list of shareholders, if not listed on a stock exchange or only listed on an unregulated market
General partnership GmbH & Co. GmbH & Co. OHG	Mandatory	Partnership agreement of GmbH & Co. OHG
	Optional	Organizational chart of the company structure, in case of a multi-level structure

International Legal Forms

Legal form	Mandatory / optional	Document
All legal forms	Mandatory	Proof of account existence for debits
	Mandatory	Proof of account existence for payouts
	Mandatory	Power of attorney for application submission
	Mandatory	Register extract of beneficial owners
	Mandatory	Partnership agreement or articles of association
	Optional	Organizational chart of the corporate structure (for multi-level structures)
AG (Austria)	Optional	Legally signed shareholder list
A/S (Denmark)		
NV (Netherlands)		
SA (Spain, Poland)		
SA, SAS, SARL, SNC (France)	Mandatory	Shareholderlist (Liste des associés)